



Public Health
Prevent. Promote. Protect.

Effingham County Health Department

"Where Prevention Begins"



901 West Virginia
Effingham, Illinois 62401

Phone (217) 342-9237
Fax (217) 342-9324

Job Posting

Emergency Preparedness Coordinator

Full-time, 40 hours per week

POSITION SUMMARY:

Emergency Preparedness: Build and sustain the Health Department's public health preparedness capacity. Ensure compliance pertaining to deliverables of the Public Health Emergency Preparedness (PHEP) grant. Prioritize a risk-based approach to all-hazards planning to improve readiness, response, and recovery capacity for existing and emerging public health threats. Support whole community readiness, response, and recovery through partnerships and communication systems for timely situational awareness and risk communication. Work closely with local, regional, and state partners. Maintain the Effingham County Medical Reserve Corps (MRC) unit.

Environmental Health: Perform office and field work, including educational and enforcement activities, related to the regulation of food establishments. Conduct activities related to vector surveillance. Provide support for other Environmental Health programs as requested.

REQUIREMENTS:

- Associate's Degree required, Bachelor's Degree preferred
- IL Driver's License and appropriate reliable transportation required.

APPLICATIONS MAY BE DOWNLOADED AT

www.effcohealth.org or picked up at 901 W. Virginia St., Effingham, IL.

Return applications to sray@healthdept.org or drop off in person.

Effingham County Health Department is an Equal Opportunity Employer.