

Job Description

**SUPERVISING PUBLIC HEALTH INSPECTOR**

**417242**

Description

**This Position has been extended and will now close on 4/10/2026**

**JOB ANNOUNCEMENT**

**SUPERVISING PUBLIC HEALTH INSPECTOR**

**Chicago Department of Public Health  
Health Protection Bureau**

**Number of Positions: 2**  
(additional vacancies possible pending budget approval)

**Starting Salary: \$83,052.00/Year**

**Applications for this position will be accepted until 11:59pm CDT on 4/10/2026**

**Chicago Department of Public Health: Mission**

CDPH works with communities and partners to create an equitable, safe, resilient and Healthy Chicago.

**Vision:**

Everyone in Chicago thrives and achieves their optimal health and wellness.

**Values:**

- **Anti-Racism:** We are committed to dismantling systemic racism to create an organizational culture that actively supports anti-racist efforts and is committed to recognizing, addressing, and eradicating all forms of racism within the department and in the community.
- **Informed Decision Making:** We collect, share, and operationalize data to support public health decisions and actions to improve health and achieve our mission. CDPH leverages appropriate data infrastructure and technology to drive decisions and assess performance.
- **Teamwork:** We cultivate belonging and respect for our colleagues and community partners. We act responsibly and work cooperatively to ensure effective communication. We encourage each other to grow and achieve our common goals.

- Excellence: We value creativity, innovation, and exploration; and continuously seek ways to improve processes and systems by working together with integrity, honesty, compassion, and transparency.

## **Food Safety & Regulatory Services (2 Vacancies):**

Under general supervision, supervises Sanitarians engaged in conducting inspections of establishments that process, prepare, and/or serve food to enforce food safety, sanitation codes and licensing requirements, and/or supervises Sanitarians engaged in conducting inspections of swimming pools and spas to enforce environmental health codes and licensing requirements

- Position assigns inspections or complaints of sanitation violations to staff and monitors to ensure they are conducted thoroughly and efficiently
- Reviews inspection reports and citations issued for completeness, accuracy, and appropriateness of findings
- Provide assistance and instruction to staff on complex inspections and investigations
- Conducts field visits to observe inspections and ensure compliance with departmental protocols
- Testifies in Administrative Hearings regarding violations found
- Oversee the training of new staff on inspections, food safety and sanitation codes, environmental health codes and licensing requirements
- Prepare reports on inspection activities
- Supervises the maintenance of inspection documents and reports
- Responds to citizen complaints and inquiries on health code violations and compliance methods
- Serves as a liaison to City departments, public agencies, and the general public on sanitary codes and enforcement issues
- Monitors and reviews work performance and productivity of Sanitarians and administrative staff, administers disciplinary actions as required and conducts performance evaluations of staff.

Performs related duties as required

Location: Chicago Department of Public Health – Food Safety & Regulatory Services, Health Protection Bureau

Address: 2133 West Lexington, Chicago, IL

Shift: Mon — Fri, 8:30am — 4:30pm.

Additional hours may be required to cover the on call rotating schedule.  
Supervising Public Health Inspectors are required to work in all communities in the City of Chicago.

## **THIS POSITION IS IN THE CAREER SERVICE**

### **Qualifications**

Graduation from an accredited college or university with a Bachelor's degree in Biology, the Natural Sciences, Environmental Health, or a directly related field, plus two (2) years of food sanitation experience, OR

Graduation from an accredited college or university with a Master's degree or higher in Biology, the Natural Sciences, Environmental Health, or a directly related field, plus one (1) year of food sanitation experience

### **Licensure, Certification, or Other Qualifications**

- Must be licensed as an Environmental Health Practitioner by the State of Illinois within six months of hire
- A valid State of Illinois driver's license is required.
- Must have the permanent use of an automobile that is properly insured, including a clause specifically insuring the City of Chicago from accident liability.

### **Selection Criteria**

This position requires applicants to complete an **interview which will include a written exercise and/or a skills assessment test as part of the interview. The interviewed candidate(s)** possessing the qualifications best suited to fulfill the responsibilities of the position, based on the oral and written parts of the interview will be selected.

### **Preference will be given to candidates possessing the following:**

- Currently possess a State of Illinois Environmental Health Practitioner License.
- Previous experience with conducting regulatory risk-based food inspections of a complex nature in an urban setting.
- Previous experience as a supervising public health inspector or equivalent in another local or state health department.
- Previous experience investigating suspected food poisonings and collecting food and water samples for laboratory testing.
- Certified Swimming Pool Operator with experience inspecting swimming pools and spas.
- Proficiency with Microsoft Office.

**For Information on our employees benefits please visit our benefits website at:**

[Click Here](#)

**For Information on our salary and title structure visit our classifications website at:**

[Click Here](#)

**APPLICATION EVALUATION:** Initial evaluation will be based on the information provided on the application and the documents submitted. Department of Human Resources staff will review applications

after the final posting date. Staff will follow all required employment/hiring plan provisions, federal, state, and local laws, and collective bargaining agreements when applicable. Staff will apply hiring preferences as required by the municipal code. Placement on an eligibility list is not an offer or guarantee of an interview nor employment with the City of Chicago

**COMMITMENT TO DIVERSITY:** To further our commitment to hiring applicants with diverse experience, the City of Chicago has adopted ordinances 2-74-020 and 2-74-075. The ordinances provide a preference to applicants who meet the minimum qualifications and who are veterans of the Armed Forces of the United States, residents of Socio-Economically Disadvantaged Areas (SEDA), and/or Chicago Public School (CPS) high school graduates. These hiring preferences do not apply to bidders. For positions covered by a collective bargaining agreement, bidders will be considered before external candidates. To learn more about our hiring processes please [click here](#).

**ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ANY AND ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.**

**The City of Chicago is an Equal Opportunity and Military Friendly Employer and Fair Chance Employer**

**City of Chicago**  
Brandon Johnson, Mayor

**Posting Date** Mar 13, 2026 | **Closing Date (Period for Applying) - External:** Apr 10, 2026  
**BU:** 10 | **Salary:** \$83,052.00/Year **Pay Basis:**Yearly